

Tamara Wallace
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Dear Ms. Sanchez,

I am writing to apply for the News Reporter with the New Parkland Daily Sun. I am a communications professional with a Bachelor's degree in Journalism and six years of newspaper reporting experience. In my current position as News Reporter for The Courier News I research interview and write news stories that are relevant to the local community.

I am highly investigative and curious always looking to find the most unique or pertinent angle to a story. I am organized with an easy communication style that makes me a top-notch interviewer. I have a concise conversational writing style and can put together a piece quickly and efficiently with no errors. Past editors have praised my professional writing ability and talent for pulling all aspects of obtaining a story together. It would be my pleasure to bring these talents to the team at the Daily Sun as a News Reporter.

I have no doubt you will find my credentials and references to be in order as well as a good fit for the job. Please contact me soon to arrange an interview to review my portfolio and further discuss my qualifications. I appreciate your time and consideration.

Sincerely,

Tamara Wallace